UACEG Policy
For the computing resources - hardware facilities, equipment and software.
Adopted on the Academic Council Ref.No:8/11.02.1998

Policy statement

These rules have been established to protect the activities and the reputation of the University of Architecture, Civil Engineering and Geodesy (UACEG), its staff (teachers, students, associates and clients) from inappropriate or miss-use of computing resources, hardware facilities, equipment and software, owned, managed or used from the University on its territory and not only, as well as assuring consistent use of the respective significant investments.

Computing resources are defined as facilities, equipment, systems. Use of these resources includes World Wide Web pages, listservs, email, application software, and any other electronic communication.

The use of computing resources is expected to be made in an effective, efficient, appropriate, ethical, and legal manner. The UACEG computing resources shall be used in a manner consistent with the instructional, research, and administrative objectives of the academic community in general and with the purpose for which such use of resources and facilities is intended. All activities inconsistent with these objectives are considered to be inappropriate and may jeopardize continued use of the UACEG computing resources.

The UACEG computing resources are for the use of authorized individuals only (teacher, student, associate, client) and for use only in a manner consistent with each individual's authority. The UACEG computing resources may not be used in any manner inconsistent with an individual's authority, prohibited by licenses, contracts, University policies, or local, state, or federal law. No one may grant permission for inappropriate use of computing resources, nor does the ability to perform inappropriate actions constitute permission to do so. Or to: advertise, spread, announce, copy, proceed, use, save and, but not only, grant access to images, audio materials, text, software or other informational material in a way that:
1. is inconsistent with the UACEG academic community
2. is illegal or violating the local or/and European laws.
3. has offending style and do not consider institutional or personal dignity or/and reputation.
4. Is abusing, harassing, intimidating, threatening, stalking, or discriminating against others through the use of computing resources.
5. Using unauthorized copies of licensed software
6. Using, duplicating, or distributing licensed software and documentation without the express written permission of the original copyright owner.
7. Use of any personal information that is not public record pertaining to other individuals without their express written permission.
8. Use of materials whose nature or volume compromise the ability of the system to serve other users' documents and web pages or using resources to develop or execute programs that could harass other users, infiltrate the systems, damage or alter the software components of the systems, or disrupt UACEG activities.
9. Engaging in vandalism or mischief that incapacitates, compromises, or destroys UACEG resources.
10. Misrepresenting oneself or others through email or other electronic communication or using any other individual's computer account or password
11. Using computing resources, facilities, and equipment for personal commercial gain or entertainment.
12. Violating the financial rules of UACEG.

Disciplinary actions and procedures

Violating any of the above rules must be reported to the respective manager and the necessary investigations must be made, which may result in:

- During the investigation of an alleged policy violation, a user's computing and network access may be suspended. UACEG reserves the right to examine a user's recorded and stored information in the course of investigating an alleged policy violation.

- Violations of UACEG Computing Policies may result in disciplinary action, including, but not limited to, suspension of access to the WWW, suspension of email privileges, suspension of computing privileges,

suspension or expulsion from the University, suspension or termination of employment, imposition of fines, and referral for legal action.

All related actions must be reported to the Academic or Rector's Council and distributed to the HR department.

It is strongly recommended that the inventors do not send or disseminate information about his or hers inventions or ideas by mail before the patent documents are duly requested.